

**Change Order Subcommittee  
of the SSBC**

Zoom Meeting Minutes  
Tuesday, March 19, 2024

**SSBC Subcommittee Members and Attendees (bold type indicates present at meeting):**

*Gordon Gladstone* -- HS	Kevin Smith – PMA - HS	<b>*Brian Valentine (Alternate) LLB - LIB</b>
*Rick Rice * -- ALL-absent	Emily Burke – SHS Rep. - HS	<b>*Drayton Fair – LLB – LIB</b>
<b>*Roger Thibault* - ALL</b>	Kevin Nigro – PMA – HS	<b>Mark Luzaitis – CHA - LIB</b>
*Marty Richards* - HS	Chandler Rudert Consigli –HS	<b>David Hurley – CHA - LIB</b>
<b>*Colleen Tuck, Chair CO Sub. – LIB</b>	Mike Winters -Consigli - HS	<b>Casey Hochheimer – CHA - LIB</b>
*Mike B. Martin – LIB -absent	Johnathan Seibel – Consigli – HS	Joe Sullivan – CHA - LIB
Matt Grosshandler SSBC Chair	*Chris Blessen* - HS architect	<b>Carolyn Weeks – LIB Alt. Rep</b>

**\*Indicates the voting members and specifies project** (HS = High School; LIB = Library; WTP = Water Treatment Plant; All – All projects). **CODE:** PMA = PMA Consultants’ LLC, HS OPM; CCC = Consigli Construction Company, Inc., HS General Contractor; CHA = CHA Consulting Inc., Library OPM; LLB = LLB Architects, Library Architects; MOCC = M. O’Connor Contracting, LIB General Contractor; HS = Sharon High School

**Open meeting --** The Chair noted that the meeting was held remotely consistent with MA laws. The meeting opened at 5:50 PM. There was no public comment.

**Minutes Approval** from March 5, 2024 Change Order Subcommittee Meeting – LIB/HS Project(s).

**MOTION** by Mr. Thibault to approve the March 5, 2024 CO Subcommittee minutes. Seconded by Valentine. Unanimously approved 3-0-0 (Tuck, Thibault, Valentine).

**LIBRARY PROJECT**

Changes reviewed for the LIB project:

1. PCO #1: Substitute Applied Foundation Damproofing System with KIM Admixture.

**MOTION** by Mr. Thibault to approve PCO #1: Substitute Applied Foundation Damproofing System with KIM Admixture for credit of \$707.94. Seconded by Mr. Valentine. Unanimously approved 3-0-0 (Tuck, Thibault, Valentine).

2. PCO #12: Card Reader Provisions for Elevator (Rev 1)- Material Only

Discussion: Add at this time because elevator hasn’t been installed yet.

**MOTION** by Mr. Thibault to approve PCO #12: Card Reader Provisions for Elevator (Rev 1)- Material Only in the amount of \$4,100.80. Seconded by Mr. Valentine. Unanimously approved 3-0-0 (Tuck, Thibault, Valentine).

3. PCO #16: Additional Roof Blocking Detail. Triggering RFI #91 is included within the pdf.

**MOTION** by Mr. Thibault to approve PCO #16: Additional Roof Blocking Detail in the amount of \$1,566.91. Seconded by Mr. Valentine. Unanimously approved 3-0-0 (Tuck, Thibault, Valentine).

**Adjournment**

**MOTION:** absent any objection the chair assumed unanimous consent to adjourn. Meeting adjourned at 6:00 PM.